

Ask for Will Stevenson  
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**District Council House, Frog Lane  
Lichfield, Staffordshire WS13 6YU**

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Wednesday, 15 November 2023

Dear Sir/Madam

**ASSESSMENT SUB-COMMITTEE**

A meeting of the Assessment Sub-Committee has been arranged to take place **WEDNESDAY, 22ND NOVEMBER, 2023 at 6.00 PM IN THE COMMITTEE ROOM** District Council House, Lichfield to consider the following business.

Access to the Committee Room is via the Members' Entrance.

Yours faithfully

A handwritten signature in cursive script that reads 'Kerry Dove'.

Kerry Dove  
**Chief Operating Officer**

**To: Members of Assessment Sub-Committee**

Councillors Ho, Marshall, Robertson, J Smith and S Taylor



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## AGENDA

1. Appointment of Chairman
2. **Exclusion of Press and Public**

**RESOLVED:** "That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business, which would involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972"

IN PRIVATE

3. Declarations of Interest
4. Hearing

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